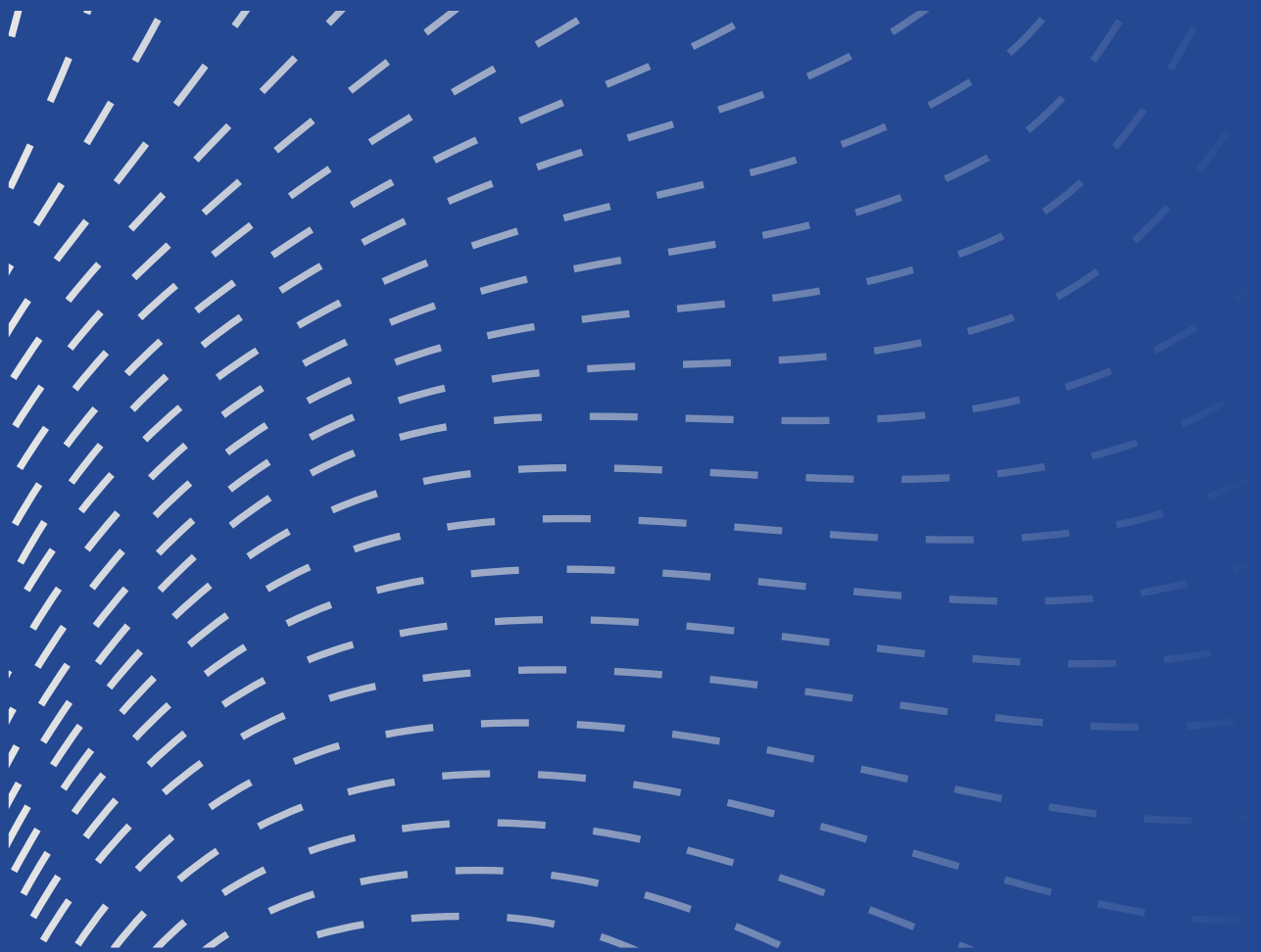




Canadian
Association of
Music Therapists

Association
canadienne des
musicothérapeutes

May 2025



CANADIAN ASSOCIATION OF MUSIC THERAPISTS

ANNUAL REPORT 2024

Canadian Association of
Music Therapists

info@musictherapy.ca
[1.800.996.2268](tel:18009962268)

01

Who we are What we do

PURPOSE

To be the primary source of knowledge, information, professional development and advocacy to promote Certified Music Therapists (MTAs) and music therapy.

VISION

Supporting the health and well-being of Canadians through music therapy.

VALUES

We enrich the lives of individuals, families, and communities through music therapy.

We recognize and develop the unique potential and strengths of the clients we work with.

We maintain professional standards through MTA Certification and adherence through a code of ethics.

From the President



Hello MTAs and friends of the CAMT,

This past year, we faced the necessity to restructure our Association to better align with CAMT's purpose, values, and vision. This restructuring was not without its hurdles, but it has positioned us to move forward with renewed focus and strength.

As you'll see in the "Organizational review Executive summary (which can be found on page 10 of this report) our primary goals have been to improve communication, workload management, and knowledge retention across all levels of our organization. Through engaging IT, Finance, and Human Resources consultants, and creating new staff positions, we have made strides in ensuring that information flows more freely, workloads are more evenly distributed, and valuable knowledge is being preserved and shared.

As we look ahead, we are now focusing on finalizing the goals of our strategic plan which will be made available to members this year. This involves reviewing our committees to ensure they reflect the strategic plan and function optimally to support the goals outlined in our plan. By doing so, we aim to create a cohesive and aligned organization that is well-equipped to achieve our long-term objectives.

I deeply encourage all our members to consider becoming more actively involved in the CAMT's committees or Board. Your voice, ideas, and unique skills are invaluable in shaping the future of our organization. Prior experience isn't necessary to contribute effectively – just a willingness to engage and make a difference.

We have navigated through a period of significant change, and I am confident that we are now stronger and more resilient as a result. I am very grateful for the work of the board, staff, and volunteers (past and present). It would also be amiss not to mention the incredible work of the conference committee. Thank you so much everyone, your dedication and support has been invaluable.

Let us continue to work together to achieve our shared vision and make the coming year one of success and achievement.

Emily Mostratos, President.

Board of Directors & Staff



Emily Mostratos
President



Stephen Williams
Director/Interim Treasurer/Secretary



Priya Zalis
Director



Melissa Tan
Director



Nancy Leung
Director



Mia Clow
Interim Director



Robert Rothon
Executive Director



Kristina Twilt
Membership Services Administrator



Emily Cheng
Communications Assistant

*Deep gratitude and thanks to previous Board members:
Julia Beth Kowaleski, Hayley Francis Cann, Daiva Zemaitis, Jesse Dollimont, and Thyra Andrews*

From the Executive Director

As the Executive Director of the Canadian Association of Music Therapists, it is a privilege to share the events of the past year with you. This Executive Director's report describes our challenges, our efforts and the strides we have made.

CHALLENGES AND RESPONSES

Personnel challenges led us to reconsider how CAMT's office is structured, how operational knowledge is shared and safeguarded, how our institutional memory is preserved, and what policies and procedures are missing to ensure a safe work environment for staff, contractors and board volunteers. The outcomes of this process may be found in the President's Report. In the meantime, our new team has worked tirelessly to rebuild our operations and bring member services back to their previous levels.

FINANCIAL HEALTH

Given the unexpected expenses incurred this year, our financial health remains surprisingly strong. We have hired an accounting firm, Harvey Financial Services, to help us improve our accounting and budgeting processes. The two financial statements on pages 20 and 21 reflect our transparency and accountability.

MEMBER ENGAGEMENT

Public member engagement is an area of concern for CAMT as our rebuilding efforts led us to prioritize other operational areas. In addition, the lack of appropriate staffing, compounded by Meta blocking our Facebook accounts, seriously hampered our capacity to inform and dialogue with our members. CAMT is committed to improving its performance in this area and we hope that members will see a distinct difference next year.

LOOKING AHEAD

The upcoming year will see us continue to transition to a more sustainable operational and governance model. We have ambitious plans to expand our reach and further our mission. Our strategic plan outlines clear objectives and actionable steps, setting the stage for continued growth and innovation.

ACKNOWLEDGEMENTS

Our achievements would not have been possible without the unwavering support of our stakeholders, including our board members, volunteers, and dedicated staff, past and present. Your passion and commitment saw us through a difficult year.

Robert Rathon, Executive Director.



Advocacy Committee

CHAIR: Jess Dollimont (MTA)

MEMBERS: Alexandra Hadjis Chartrand (MTA), Cailey Dye (MTA), Nick Smith (MTA), Noreen Donnell (MTA), Ruth Watkiss (MTA), Susan Quinn (MTA), Victoria Di Giovanni (MTA), Jeffrey Hatcher (MTA).

MANDATE: To fulfill, in part, the mission of Canadian Association of Music Therapists (CAMT) to promote and advocate for Certified Music Therapists (MTAs) and music therapy in Canada. The Advocacy Committee (AC) is expected to provide advice on advocacy and promotional efforts and initiatives that could be taken up by CAMT.

ACTIVITIES: The Advocacy Committee met in April of 2024 to discuss its desired direction for the upcoming term. We reviewed the resources compiled during the efforts of population specific advocacy committees throughout 2020-2023. In my purview as Advocacy Chair and Board Director during this time, I let committee members know that I would check in with the CAMT office as the Board continued to streamline procedures, communications, and the organization of resources through Microsoft 365. It was understood that the relocation and organization of these resources would be ongoing, and that the committee would be briefed as a more complete picture became available. Throughout the summer months, the location of many of these resources remained unknown and as we entered the fall months the priorities of the Board – mine included – were required elsewhere as we looked at some significant challenges and shifts in direction.

Committee work was paused as its members waited to move from one collaboration platform (Basecamp) to another (SharePoint/365), but this move was still pending by the end of 2024.

HIGHLIGHTS: The committee expressed a desire to optimize the use of existing resources – namely the video and corresponding storyboards created by the committee for MTAM 2023. Members noted they would love to take these storyboards and evolve them into materials to share with members around music therapy advocacy through social media and digital communications with members and the community beyond. We also discussed potential access to funds through the CAMT dedicated to the support of larger advocacy efforts at the policy level; in part around MTA title protection – and the desire to focus on larger Canada-wide efforts to advocate for the music therapy profession. One of these efforts would also be an offering of more support and resources through the CAMT for our accredited music therapy programs here in Canada.

Certification Committee

MANDATE: The Certification Committee is a committee of the Board of Directors. It is an advisory committee to the Board for setting policy related to MTA Certification as well as providing guidance for membership parameters related to members working towards MTA certification (Intern, Returning and International members). The committee also provides operational guidance for responding to member requests. The Committee Chair decides when a request or issue needs to be brought to the Board or when it can be handled directly by the committee. Often this is when there is not already a policy or procedure in place that addresses the current situation/request.

ACTIVITIES: No activities were undertaken in 2024.

Ethics Committee

CHAIR: Stephen Williams (MTA)

MANDATE: The Ethics Chair receives inquiries, establishes complaint investigators, and functions as a member of the CAMT Board of Directors.

ACTIVITIES: The last year's activities included:

- The resolution of a significant, multi-year complaint investigation that led to a BC Supreme Court decision; CAMT deferred our ethics process to the BC legal system, though the members involved sought support through CAMT ethics processes.
- A complaint against a member that is in the investigation stage;
- Two concerns against members that were both resolved in a series of telephone calls;
- Several inquiries from members who were unsure about their ethical responsibilities; some were resolved by email and others were resolved by telephone calls. These types of inquiries are welcome and encouraged.

Members and the public can access ethics support by using ethics@musictherapy.ca and the CAMT Code of Ethics.

Equity Committee

CHAIR: Priya Zalis

MEMBERS: Elaine Cheung (MTA), Amy Clements-Cortes (MTA), Eleanor Hart (MTA), Gloria Lipski (MTA), Jonathan Lu (MTA), Melody Owen (MTA), River Stone (MTA), Hannah You (MTA).

MANDATE: The Equity Committee is tasked with assisting the Board in research, review, and development of policies and procedures related to diversity, equity, inclusion and accessibility (DEIA) for CAMT as an organization and its members. The committee is also responsible for the planning, development, and delivery of DEIA educational tools and resources and examining and responding to CAMT member concerns and questions.

ACTIVITIES: The Equity Committee held four formal meetings (February, April, June, and September).

Members of the committee collected information and resources about important days that impact the lives of music therapists and their clients throughout the year to be shared in upcoming editions of the MTASalut monthly newsletter and/or the Member Portal (e.g. Suicide Prevention Awareness Month, National Coming Out Day, National Day of Remembrance and Action on Violence Against Women, World Down Syndrome Day). Members also responded to a request from a provincial association to create a resource for music therapists on how to respond to discrimination and support colleagues and/or students who have been recipients of acts of discrimination.

HIGHLIGHTS: In 2024 we:

- Created a 'Calendar of Important Days' to spread awareness and share information about days that impact us, our colleagues, and our clients
- Discussed and researched ways to respond to acts of discrimination from clients and/or support colleagues and students who have been recipients of discrimination
- Revisited Panel on Lived Experience of Disability to present at the 2025 CAMT Conference

2025 PRIORITIES:

- Developing an 'Equity Action Plan' in conjunction with the 2025-2027 Strategic Plan
- Working together with the Professional Development Committee to continue developing resources and PD opportunities to learn and grow in areas of DEIA

Professional Development Committee

CHAIR: Daiva Zemaitis (MTA)

MEMBERS: Elaine Cheung (MTA), Hope Pascoe (MTA), Mackenzie Costron-Li (MTA).

MANDATE: The professional development committee fosters dynamic support and resources for professional development and assesses the continuing education needs of the membership. The purpose is to fulfill, in part, the mission of CAMT to be the primary source of professional development for Certified MTAs; maintain a high standard of practice, increase revenue, and foster community.

ACTIVITIES: The PD committee experienced transition while welcoming a new chair and two new members. The committee met to discuss their vision for PD for the membership and how to integrate a new platform, through the CAMT, that hosts PD content such as video courses and workshops. It was decided that first a PD needs assessment of the membership was required to inform the type of content to include on the platform. The committee experienced further transition as the Chair needed to step down from the role due to personal reasons.

HIGHLIGHTS: In 2024 we:

- Held two meetings as a new committee
- Developed a PD survey to send to the membership to assess PD needs, preferences, and interests.
- Began creating a resource for the membership that compiled a list of PD resources that members can engage in to receive their CECs

Organizational Review Executive Summary

In 2024, the Canadian Association for Music Therapists (CAMT) engaged Greenline Consulting to evaluate its organizational structure and provide recommendations for enhancing collaboration, efficiency, and long-term sustainability. Although CAMT operates with a lean and fiscally responsible model, it faces challenges such as workload distribution, knowledge transfer, board-staff alignment, and organizational culture. This review identified key opportunities to strengthen governance, support staff, and develop a more resilient, mission-driven organization.

KEY FINDINGS

Strengths: CAMT benefits from a small, dedicated team, fostering accountability and collaboration.

Challenges: Limited staffing has led to high workloads, risks of burnout, and hampers knowledge transfer. Frequent board changes and inadequate knowledge transfer lead to strategic misalignment.

Opportunities: Strengthening board-staff collaboration, refining governance practices, and implementing structured knowledge management can drive long-term success.

Threats: Continued employee turnover, board instability, and operational inefficiencies could impede CAMT's mission and sustainability.

ORGANIZATIONAL STRUCTURE REVIEW

Through key internal and external stakeholder interviews, a board survey, a strategic document review, and a comparative non-profit analysis, Greenline Consulting concluded that a flexible, part-time staffing model was appropriate. This approach aligns with CAMT's mission and improves communication, workload management, and knowledge retention while remaining fiscally responsible and sustainable.

RECOMMENDED ORGANIZATIONAL DESIGN

To create a structure that supports CAMT's mission while remaining cost-effective, a flexible, part-time staffing model is proposed:

1. Board of Directors

- Role: Governance, strategic direction, financial oversight, and guidance on long-term goals.
- Staff Support: A board liaison, the Executive Director, facilitates communication and alignment between the staff and board.

2. Executive Director (Part-Time or Full-Time, Contractor or Employee)

- Leadership: Aligns operations with CAMT's mission and oversees all organizational functions.
- Accountability: Provides direct oversight for operations.
- Relationship Management: Builds key relationships with organizations, schools, and stakeholders.
- Fundraising & Donor Relations: Leads high-level fundraising and donor management.
- Staff Supervision: Directly manages part-time staff and coordinates with program leads, finance, and the board.
- Skills Required: Leadership, time management, strategic planning, stakeholder relations, and fundraising expertise.

3. Membership Services Coordinator (Part-Time, Contract)

- Role: Manages credentials, certification, and internships. Engages with program participants and monitors progress.
- Skills Required: Project management, data analysis, and communication.

4. Marketing/Communications Specialist (Part-Time, Contract)

- Role: Develops and executes a marketing and communications plan, maintains brand consistency, and promotes CAMT.
- Media Relations: Coordinates outreach and campaigns.
- Skills Required: Social media management, content creation, and public relations.

5. Bookkeeper (Part-Time, Contract)

- Role: Handles financial management, payroll, accounts payable, and reporting.
- Skills Required: Accounting software proficiency, financial reporting, and non-profit finance expertise.

6. Annual Review Accounting Firm (Time-Limited Contract)

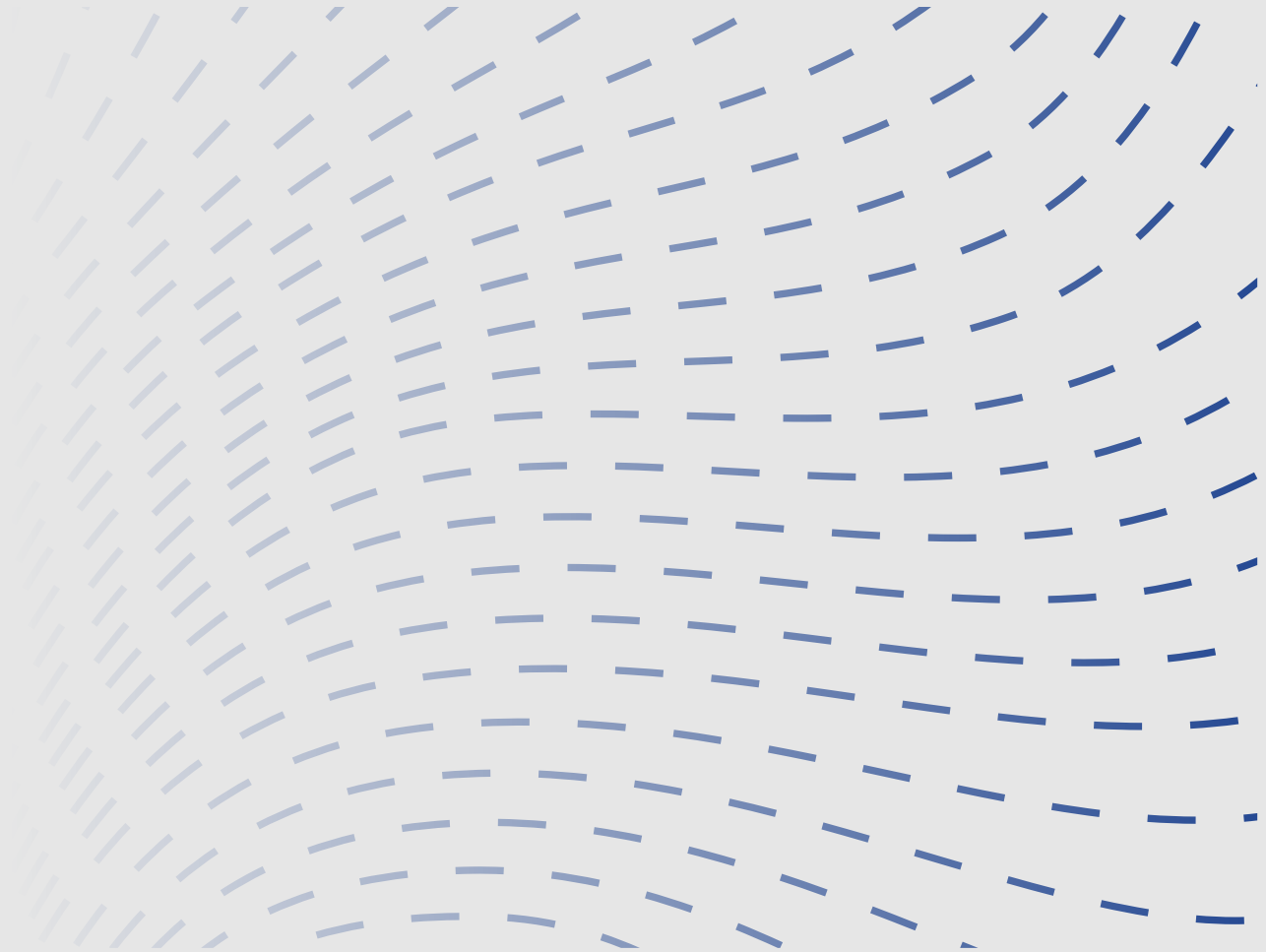
- Role: Annual financial review as per by-laws.

7. GAMTech, IT Services (Time-Limited Contract, Reviewed Every 6 Months)

- Role: Provides IT support, cybersecurity strategies, system optimizations, and data management.

8. Greenline Consulting, Human Resources (Consultants)

- Role: Supports CAMT in policy development, employment standards compliance, and HR strategy alignment.



SHORT- AND LONG-TERM RECOMMENDATIONS

Short-Term: Redistribute workloads, formalize knowledge management, enhance governance training, and refine board-staff interactions.

Long-Term: Foster a more inclusive and engaged organizational culture, regularly review the structure for improvements, and implement succession planning strategies.

CONCLUSION

By adopting a lean, specialized staffing model and strengthening governance practices, CAMT can boost efficiency, reduce burnout, and maintain alignment with its core mission. These changes will position CAMT for long-term success, ensuring it continues to support music therapists and the broader community effectively.



Canadian
Association of
Music Therapists

Association
canadienne des
musicothérapeutes

May 2025

List of Provincial & Multi-Provincial Associations

Alberta

MTAA: Music Therapy Association of Alberta
www.mtaa.ca

British Columbia

MTABC: Music Therapy Association of BC
www.mtabc.com

Ontario

MTAO: Music Therapy Association of Ontario
www.musictherapyontario.com

Manitoba

MTAM: Music Therapy Association of Manitoba
www.mtamanitoba.ca

Atlantic

AAMT: Atlantic Association for Music Therapy
www.atlanticassociationmt.com

Québec

AQM: Association québécoise de musicothérapie
www.musicotherapieaqm.org

Saskatchewan

Music Therapy Association of Saskatchewan
www.musictherapysk.com

Our Members

1039

MTA
Members

59

New MTAs
Certified

75

Non-
Clinical
Members

177

Student &
Intern
Members

112

Completing
internships
across Canada

38

MTAs took the
Supervisor Level
1 Training Course



Canadian
Association of
Music Therapists

Association
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Annual Milestone Recognition



Canadian
Association of
Music Therapists

Association
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New MTAs Certified in 2024

Adriana Jankovic
Alanna Barr
Alice Campbell Edwards
Allison Pfaff
Ana-Rose Till
Ashtyn Reimer
Bradley Leland James Austin-Keiller
Callahan Connor
Caroline Dumont
Cassie Reid
Daniel Li
Diana-Rose Atchuela
Emma Cameron
Tsz Yan (Hilary) Leung
Hillary Eyre
Hollie Gannett
Ingrid Sze Nga Wan
Jae Young Sur
Jaimie Terpstra
Jared Hardstaff
Jenny Diouf Lewis
Jessica Power
Jonathan Lu
Julia Rita Bissessar
Julien Amar
Kate Harlow Harbaruk
Kelsey Thompson
Klorissa Farnsworth
Kurt Dunn
Kyla Paul

Kyleigh Brisson
Lauren Vocioni
Lauren Willis
Leah Hunter
Lillian Maddalena
Madeline Heys
Matilda Wilson
Melissa Zhai-Jiang
Mimian Cheng
Min Kyoung Lee
Miriam Carpenter
Nokomi Ouellet
Oliver Bailey
Patricia Ruth Lee
Peggy Jupe
Rachel Moore
Rose-Erin Stokes
Rossana Paz Pierri
Sanjana Juta
Simone Aubin-Cloutier
Sophia James-Cavan
Sydney Freedman
Tayler Tabernero
Vern Oliver
Victoria Di Giovanni
Xixuan Guo
Yea Eun Kim
Yi-Chen Sung
Yu Qing Huang



Canadian
Association of
Music Therapists

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5 Year Milestones Certified in 2020

Alicia House
Alicia Pilgrim
Andrea Cooper (Smith)
Aneliya Saley
Anika Kawamura (Vanderhelm)
Bethany Horsley
Christopher Mertz
Claudia Gagné
Corey McBride
Dan Goldman
Eleanor Hart
Elizabeth Walsh
Evelyne Arsenault Cooper
Hannah Carlson
Hannah Roth
Heidi Arsenault
Jemma Spruston
Jennifer Charters
Jessica Teich
Julia St. Cyr
Kaitlyn McLagan
Karen Tannous
Karlene M. Francis
Kayla Rivera
Kaylen Lesko
Kendall Jones

Kristi Anderson
Lianna Powers
Lorelei Dietz
Louise Ho
Lydia Penner
Mairéad Harrigan
Mariah Van't Hof - Story
Mary Friesen
Maryse Trottier (Cournoyer)
Mason Gibson
Mia Saadon
Miranda Bray
Miranda Piecharka
Molly Rastin
Mylandra Zielinski-Douglas
Nicole Cochrane
Rachel Norris
Rebecca Farthing
Ryan Vermeer
Sarah McInnis
Stéphane Suppervielle
Tinaya Entz
Tracy Laslop
Trina Chakrabarti
Valmy Assam



Canadian
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10 Year Milestones Certified in 2015

Justine Stehouwer
Jenna Coombs
Mallory Warkentine
Megan Perry (McIsaac)
Miya Adout
Alessandra Santaguida
Christina Sciascia
Aimee Berends
Landon Coleman
Adele Cupido
Catherine Haire
Megan Goudreau
Michelle Boisvert
Gloria Lipski
Cindy Detmar
Ryan Hui
Mara Salter
Mary Meads (Parkinson)
Grace-Ann Hunte
Elle McAndrews
Jaclyn Bell
Satu Reuhkala
Jessica Dickie
Andrea Cave-De Vries
Eliane Gendron
Emma Barss

Kate-lynn Ager
Michaela Wallis
Sheldon Franscesini
Garrett Stratford
Michael Brush
Sarah Pearson
Steffi Friyia (Ching)
Yara Mengert
Laura MacLeod (Hastings)
Lisa Mullaly
Amelia Koebel
Carol Wiedemann
Supriya Crocker
Margaux Ross
Adrianna Lessard (Crusoe)
Hilary MacAulay
Jessica LaRonde
Melissa Tan
Chantelle Caputo (Whiteside)
Jihyun Hong
Mikaela Leandertz
Kay Choi
Iris Wong
Carmen Mendoza (Loncar)
Amy Di Nino
Sarah Frebrowski (Dowker)

Marlyse Bergstra
Andrei Dandridge-Evancio
Tiffany Sparrow Brulotte
Mireya Gonzalez
Mackenzie Costron
Andrea Matchullis
Sarah Kroeker
Danielle Rintjema (Robert)
Suze-Andrée Altidor Cespedes
Felicia Wall
Braden Ma
Adam Carabine
Luke Lee Burton
Matthew Wan
Avalon Harris
Kristen Corey
Annabelle Brault
Thomas Curry
Paige Ryerson (Morrissey)
Isabel Lavender
Rosemary Ip
Victoria McNeill
Caroline Stillman (O'Grady)
Brandon Mooney
Carrie Kerr
Kimberley North



Canadian
Association of
Music Therapists

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15 Year Milestones Certified in 2010

Amanda Schenstead
Audra Young
Bonnie Brittain
Caitriona Murphy
Camilla Schroeder
Carla Rugg
Carmen Eisenhauer
Christina Wensveen
Diana Jaramillo-Martinez
Erin Hiuser
Erin Koop
Hiroko Matsubara
Julien Peyrin
Karen Yamazaki

Karin Roberts
Katherine Graff
Kelsi Dillman
Maya Chriqui
Meaghan Jackson
Melissa Hemsworth
Renee Morecombe White
Seongsim Jacqueline Seo
Shelley Snow
Shinsuke Endo
Shirley Khalil
Tammy Ko
Tzu Ying Hwong

20 Year Milestones Certified in 2005

Andrew Ichikawa
Beth Hamilton
Christine Oberacker
Claire Hansen
Deborah Seabrook
Erin Parr
Hélène Century
Jenny Yoston (Ryan)
Jillian Bostick

Jillian Murphy (Fougere)
Johanne Kristine Thompson
Karen Kwok
Krista Hewson
Kristen Falkenburger
Lisa Hurst
Natalie Jack
Paulina Gillett
Rachel Ntambwe (Ringland)
Sandy Pelley



Canadian
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25 Year Milestones Certified in 2000

Amy Clements
Angela Quong
Bob Bruer
Bonnie Kowaliuk
Brian Deo

Cynthia Bruce
Heather Mohan
Karen Hughes
Micheline L'Esperance
Rebecca Magill
Tanya Barker (Loewen)

30 Year Milestones Certified in 1995

Alpha Woodward
Cathy Weldin
Lenni Tan

Lisa Bitonti-Gagliardi
Marlene Jackson
Maxine (Fisher) Saunders
Valerie Weeks

35 Year Milestones Certified in 1990

Carolyn Arnason
Kevin Kirkland
Susan Summers

**CANADIAN ASSOCIATION OF MUSIC THERAPISTS
ASSOCIATION CANADIENNE DES MUSICOTHÉRAPEUTES**

FINANCIAL STATEMENTS

December 31, 2024

**CANADIAN ASSOCIATION OF MUSIC THERAPISTS
ASSOCIATION CANADIENNE DES MUSICOTHÉRAPEUTES**

FINANCIAL STATEMENTS

December 31, 2024

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Statement of Financial Position	4
Cash Flow Statement	5
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INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of
CANADIAN ASSOCIATION OF MUSIC THERAPISTS
ASSOCIATION CANADIENNE DES MUSICOTHÉRAPEUTES

We have reviewed the accompanying financial statements of Canadian Association of Music Therapists / Association canadienne des musicothérapeutes that comprise the statement of financial position as at December 31, 2024, and the statements of operations, changes in net assets, and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for private enterprises, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagement which requires us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

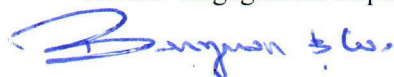
The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Canadian Association of Music Therapists / Association canadienne des musicothérapeutes as at December 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for non-for-profit organizations.

Other matter

Prior year has been reviewed by a different accounting firm who issued an Independent Practitioner's Review Engagement Report on April 3, 2024 without any qualifications.



Bergeron & Co.
Chartered Professional Accountants

May 10, 2025
Edmonton, AB

**CANADIAN ASSOCIATION OF MUSIC THERAPISTS
ASSOCIATION CANADIENNE DES MUSICOTHÉRAPEUTES
STATEMENT OF OPERATIONS
For the year ended December 31, 2024**

	<u>2024</u>	<u>2023</u>
REVENUE		
MTA Membership fees	\$ 203,235	\$ 190,380
Dues and other membership fees	26,203	25,537
Library subscriptions and other	<u>2,615</u>	<u>11,886</u>
	<u>232,053</u>	<u>227,803</u>
EXPENSES		
Personnel	156,501	109,004
Office and general	47,206	32,554
Professional fees	20,807	22,706
Bank charges	6,352	7,319
Rent	1,813	1,917
Travel	1,573	1,062
Printing and publishing	1,175	14,777
Translation services	919	30,591
Amortization of tangible assets	896	538
Bursaries	<u>-</u>	<u>8,050</u>
	<u>237,242</u>	<u>228,518</u>
DEFICIENCY OF REVENUE OVER EXPENSES BEFORE OTHER ITEMS	<u>(5,189)</u>	<u>(715)</u>
OTHER		
World Congress of Music Therapy revenues	-	517,172
World Congress of Music Therapy expenses	<u>-</u>	<u>(507,798)</u>
	<u>-</u>	<u>9,374</u>
(DEFICIENCY) EXCESS OF REVENUE OVER EXPENSES	\$ <u>(5,189)</u>	\$ <u>8,659</u>

**CANADIAN ASSOCIATION OF MUSIC THERAPISTS
ASSOCIATION CANADIENNE DES MUSICOTHÉRAPEUTES
STATEMENT OF CHANGES IN NET ASSETS
For the year ended December 31, 2024**

NET ASSETS	Invested in <u>capital assets</u>	<u>Restricted</u>	<u>Unrestricted</u>	Total <u>2024</u>	Total <u>2023</u>
Balance, beginning of year	\$ 896	\$ 65,000	\$ 29,225	\$ 95,121	\$ 86,462
(Deficiency) excess of revenues over expenses	<u>(896)</u>	<u>-</u>	<u>(4,293)</u>	<u>(5,189)</u>	<u>8,659</u>
Balance, end of year	<u>\$ -</u>	<u>\$ 65,000</u>	<u>\$ 24,932</u>	<u>\$ 89,932</u>	<u>\$ 95,121</u>

**CANADIAN ASSOCIATION OF MUSIC THERAPISTS
ASSOCIATION CANADIENNE DES MUSICOTHÉRAPEUTES
STATEMENT OF FINANCIAL POSITION
December 31, 2024**

ASSETS		
	<u>2024</u>	<u>2023</u>
CURRENT		
Cash (Note 3)	\$ 61,048	\$ 71,034
Short-term investment (Note 4)	62,741	62,741
Accounts receivable (Note 5)	1,764	41,452
Prepaid expenses	-	1,333
Harmonized Sales Tax recoverable	<u>2,971</u>	<u>1,255</u>
TOTAL CURRENT ASSETS	128,524	177,815
TANGIBLE CAPITAL ASSETS (Note 6)	<u>-</u>	<u>896</u>
TOTAL ASSETS	<u><u>\$ 128,524</u></u>	<u><u>\$ 178,711</u></u>
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 17,924	\$ 20,530
Government remittances payable	11,343	1,203
Deferred revenues (Note 8)	<u>9,325</u>	<u>61,857</u>
TOTAL LIABILITIES	<u>38,592</u>	<u>83,590</u>
NET ASSETS		
Net assets invested in capital assets	-	896
Restricted net assets (Note 9)	65,000	65,000
Unrestricted net assets	<u>24,932</u>	<u>29,225</u>
TOTAL NET ASSETS	<u>89,932</u>	<u>95,121</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 128,524</u></u>	<u><u>\$ 178,711</u></u>

Approved by the Directors:

_____, Director

_____, Director

**CANADIAN ASSOCIATION OF MUSIC THERAPISTS
ASSOCIATION CANADIENNE DES MUSICOTHÉRAPEUTES
CASH FLOW STATEMENT
For the year ended December 31, 2024**

	<u>2024</u>	<u>2023</u>
OPERATING ACTIVITIES		
(Deficiency) excess of revenue over expenses	\$ (5,189)	\$ 8,659
Add (deduct):		
Charges to income not involving cash		
Amortization	<u>896</u>	<u>538</u>
	(4,293)	9,197
Net change in non-cash working capital balances related to operations		
Trade Receivables	41,452	(41,452)
Interest receivable	(1,764)	-
Prepaid expenses	1,333	32,117
Accounts payable and accrued liabilities	(2,606)	11,568
Government remittances payable	10,140	-
Deferred revenues	(52,532)	(13,820)
Harmonized Sales Tax payable	<u>(1,716)</u>	<u>(1,842)</u>
	<u>(9,986)</u>	<u>(4,232)</u>
FINANCING ACTIVITIES		
Change in short-term investment (net)	<u>-</u>	<u>(2,073)</u>
INVESTING ACTIVITIES		
Purchase of tangible capital assets	<u>-</u>	<u>(1,062)</u>
DECREASE IN CASH	(9,986)	(7,367)
CASH, beginning of year	<u>71,034</u>	<u>78,401</u>
CASH, end of year	\$ <u>61,048</u>	\$ <u>71,034</u>

**CANADIAN ASSOCIATION OF MUSIC THERAPISTS
ASSOCIATION CANADIENNE DES MUSICOTHÉRAPEUTES
NOTES TO FINANCIAL STATEMENTS
December 31, 2024**

1. PURPOSE OF THE NOT-FOR-PROFIT ORGANIZATION AND ECONOMIC DEPENDENCY

Canadian Association of Music Therapists / Association canadienne des musicothérapeutes (the "Association") is a not-for-profit organization incorporated without share capital via Letters Patent under Part II of the Canada Corporations Act on May 6, 1977 and continued under the Canada Not-for-profit Corporations Act in November 2016. The Association is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The Association's main purpose is to serve music therapists throughout Canada through the promotion and development of music therapy and support to its members.

2. ACCOUNTING POLICIES

These financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

Revenue recognition

- a) MTA membership fees and dues and other membership fees are recognized during the fiscal year to which the fees relate. Fees received in advance are recorded as deferred revenues until such time as they are earned.

Conference fees and sponsorships are recorded as revenues upon the event taking place.

Library subscriptions and other revenues are recognized when earned

Contributed Services

- b) Volunteers contribute many hours per year to assist the organization in carrying out its service delivery activities. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements. Contributed materials are recognized at their fair value.

Financial instruments

- c) The Association initially measures its financial assets and financial liabilities at fair value. It subsequently measures its financial assets and liabilities at amortized cost.

Financial assets subsequently measured at amortized cost include cash, term deposit, accounts receivable, Sales Tax recoverable.

Financial liabilities subsequently measured at amortized cost include accounts payable and accrued liabilities, government remittances payable.

Transaction costs related to financial assets and financial liabilities are accounted for in the carrying value of the financial assets and financial liabilities.

**CANADIAN ASSOCIATION OF MUSIC THERAPISTS
ASSOCIATION CANADIENNE DES MUSICOTHÉRAPEUTES
NOTES TO FINANCIAL STATEMENTS
December 31, 2024**

Financial instruments impairment

- d) Financial assets measured at cost or amortized cost are tested for impairment if there are indications of possible impairment. The amount of the write-down is recognized in income. A previously recognized impairment loss may be reversed to the extent of the improvement, either directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment loss not been recognized previously. The amount of the reversal is recognized in income.

Cash and cash equivalents

- e) The Association's policy is to present bank balances and term deposits with a maturity period of three months or less from the date of acquisition under cash and cash equivalents.

Tangible capital assets

- f) Purchased tangible capital assets are recorded at cost. Amortization is recorded at the following rates, which have been established by estimates of useful lives. Additions during the current year are amortized at one-half their normal rates, and no amortization is taken in the year of disposition.
- | | |
|-------------------|-----------------------|
| Computer hardware | 30% declining balance |
|-------------------|-----------------------|

3. RESTRICTED CASH

	<u>2024</u>	<u>2023</u>
Unrestricted cash	\$ 51,723	\$ 9,177
Externally restricted cash - deferred revenue	<u>9,325</u>	<u>61,857</u>
Total cash	<u>\$ 61,048</u>	<u>\$ 71,034</u>

4. INVESTMENTS

	<u>2024</u>	<u>2023</u>
Guaranteed Investment Certificate - 3% maturing January 2025	\$ <u>62,741</u>	\$ <u>62,741</u>

The investment consist of Guaranteed Investment Certificate ("GIC") issued by a major Canadian chartered bank. The investment earns an interest at 3% (2023 - 3.25%), and matures in January 2025.

5. ACCOUNTS RECEIVABLE

	<u>2024</u>	<u>2023</u>
Trade Receivables	\$ -	\$ 41,452
Interest receivable	<u>1,764</u>	<u>-</u>
	<u>\$ 1,764</u>	<u>\$ 41,452</u>

CANADIAN ASSOCIATION OF MUSIC THERAPISTS
ASSOCIATION CANADIENNE DES MUSICOTHÉRAPEUTES
NOTES TO FINANCIAL STATEMENTS
December 31, 2024

6. TANGIBLE CAPITAL ASSETS

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	
Computer hardware	\$ <u>7,981</u>	\$ <u>7,981</u>	\$ <u>-</u>	\$ <u>896</u>

7. AUTHORIZED CREDIT

The Association has a credit card with an authorized credit limit of \$17,500 bearing interest at 19.99% and guaranteed by a General Security Agreement giving the lender a security interest in all of the Association's current and after-acquired property. The amount owing as at the Statement of Financial date is \$1,126 (2023 - nil) and is included in the Accounts payable and accrued liabilities. The Association has not paid any interest on the credit card (2023 - nil).

8. DEFERRED REVENUES

	Beginning balance	Received	Used	Ending balance
MTA membership fees	\$ 50,547	\$ 161,474	\$ 203,235	\$ 8,786
Other member fees	6,414	18,047	24,461	-
Conference registration fees	4,328	-	3,789	539
Library subscriptions	<u>568</u>	<u>-</u>	<u>568</u>	<u>-</u>
	\$ <u>61,857</u>	\$ <u>179,521</u>	\$ <u>232,053</u>	\$ <u>9,325</u>

9. RESTRICTIONS ON NET ASSETS

In 2021, the board of directors internally restricted \$65,000 of unrestricted net assets to be held as a sustainability reserve. Therefore, the purpose of the fund is to support the Association's future day-to-day operations and to limit unforeseen cash flow difficulties. These internally restricted amounts are not available for other purposes without approval of the board of directors.

10. FINANCIAL INSTRUMENTS

The significant risks arising from financial instruments to which the Association is exposed as at December 31, 2024 are detailed below.

Credit risk:

The Association is exposed to credit risk on its accounts receivable, and its interest receivable.

Liquidity risk:

The Association is exposed to liquidity risk with respect to the financial financial liabilities recognized in the Statement of Financial Position.

**CANADIAN ASSOCIATION OF MUSIC THERAPISTS
ASSOCIATION CANADIENNE DES MUSICOTHÉRAPEUTES
NOTES TO FINANCIAL STATEMENTS
December 31, 2024**

11. COMPARATIVE INFORMATION

Certain comparative amounts have been reclassified to conform with the current year classifications of operating expenses.