



## **CALL FOR ASSOCIATE EDITOR, CANADIAN JOURNAL OF MUSIC THERAPY**

The Canadian Association of Music Therapists (CAMT) seeks applicants for the position of associate editor for the Association's journal, Canadian Journal of Music Therapy (CJMT) beginning in June 2020. The successful applicant(s) will assume associate editorial responsibility for the publication of the journal starting with the 2022 Issue. This is a 3-year term position.

### **The Task**

The associate editor will work collaboratively with the journal team, primarily with the editor-in-chief/English content editor, and will share responsibility for publishing the Canadian Journal of Music Therapy (CJMT). The team includes the editor-in-chief, French editor, copy editor, team of reviewers, graphic designer and printer. The CAMT Board liaison for this position is the Professional Development Chair. CJMT, the official journal of the CAMT, is published yearly. CJMT is peer-reviewed and aims to raise international standards of music therapy knowledge. The journal provides a written medium for the dissemination of music therapy scholarship, especially that of Canadian researchers followed by non-Canadian music therapists and members of allied disciplines. More details about CJMT are available at: <https://cjmt-rcm.musictherapy.ca/index.php/cjmt-rcm>.

### **Required Qualifications**

- an established record of experience in music therapy;
- a strong publishing record;
- editorial experience;
- strong organizational and time management skills;
- desire to support and advance Canadian music therapy scholarship;
- fluency in French is an asset.

### **Major Responsibilities**

- supporting the editor-in-chief and editorial team in the publication process;
- supporting the peer-review process and managing logistics of obtaining and organizing manuscripts;
- working with editor-in-chief and copy editor to edit and prepare all materials accepted for publication;
- organizing and formatting the journal alongside the editor-in-chief and the graphic designer;

- ensuring that the journal is prepared for print and distribution in a timely and efficient manner;
- assisting with and eventually overseeing present efforts of CJMT to implement and expand the current open access distribution model;
- updating the CJMT documents via shared drive access;
- other projects as applicable.

If you are interested, please submit the following materials to Pam Lansbergen, CAMT Manager of Operations at [pam@musictherapy.ca](mailto:pam@musictherapy.ca) and SarahRose Black, CJMT Editor-in-Chief at [journal@musictherapy.ca](mailto:journal@musictherapy.ca) *by October 15th, 2021:*

1. **Cover letter.** This letter should include an expression of interest in the position, highlight background germane to the position, and a brief statement that outlines your hopes for the future of the Canadian Journal of Music Therapy.
2. **Curriculum vitae.** The CV should include a complete list of your publications and editorial experience and identify particular areas of interest and expertise in music therapy.
3. **Statement of institutional support.** This position is a significant responsibility. Therefore, it is important that potential candidates consider and assess the feasibility of serving as associate editor in light of resources available. CAMT does not provide for salary, office space, or release time, but can provide some basic financial support for office resources. This support may include office supplies and postage. Support offered by institutions varies widely (e.g., release time, office support, recognition for service in performance reviews); therefore, potential candidates should discuss these issues with appropriate officials at their place of employment to ensure the feasibility of the application. If the applicant is not employed where institutional support is possible, a statement regarding how it will be feasible to be successful in this position should be included.
4. **One letter of support.** This letter should be from recognized leaders in Canadian music therapy who can speak to your suitability for this position.

### Search procedure

The Search Committee will review applications immediately after the deadline (October 15<sup>th</sup>, 2021). All applicants will be notified by CAMT by November 8<sup>th</sup>, 2021.



Canadian  
Association of  
Music Therapists

Association  
canadienne des  
musicothérapeutes