



Canadian Association for Music Therapy/  
Association de musicothérapie du Canada  
1124 Gainsborough Rd, Suite 5  
London, ON N6H 5N1  
1-800-996-CAMT (in Canada only)  
or 519-641-0421  
E-mail: info@musictherapy.ca

## CAMT Annual Report 2013

### Changing Roles:

- Board Reorganization: Laurel Young and Bernadette Kutarna stepped down from the Board of Directors. Amy Clements-Cortes moved to the role of Past President and Cynthia Bruce moved from the role of Chapters Liaison to Vice President. The role of Chapters Liaison remains empty (as the President now connects directly with the Provincial Association Presidents). The board welcomed Jennifer Buchanan as President, welcomed Jill Hedican to the newly developed role of Government Regulations Chair and welcome Karie Bilger as Ethics Co-chair.
- In December, Pauline Ragubhir, the CAMT Administrative Coordinator for 12 years, resigned. Pam Lansbergen resigned from the CAMT Board of Directors, and applied and was hired for the new position of Executive Assistant to the CAMT and began work at the new CAMT Office in London, Ontario. CAMT moved to a physical office (instead of a virtual one) to comply with Industry Canada requirements, to make a permanent home for the CAMT archives, and to create a National storefront for our organization.

### Operations:

- Amy Clements Cortes met with students from WLU, Concordia and Windsor as well as provincial associations.
- New member communication channels were created including: a CAMT twitter account, a facebook group for members and a monthly e-newsletter for members, 'MTA Salut'.
- The number of inquiries about music therapy coming from the media increased to approximately 1 request per week.
- Resources were updated, including the policies and procedures manual as well as job descriptions, in an effort to increase the efficiency of the board. A new internship evaluation form was created and presented to supervisors at the conference in Saskatoon; in September of 2014 it will become the only approved internship evaluation form.
- The group application guidelines for continuing education bursaries were updated and posted online. 18 individuals and 1 group received continuing education bursaries.
- In the education portfolio, a document was developed to help select appropriate members to the Educational Program Review Committee
- Efforts to ensure all approved internship sites were listed on the Internship Registry proved successful. Only internships listed in the registry, or with special approval, will be recognized for accreditation.
- A new letter was developed by Ethics regarding the MTA credential. This letter was distributed to the provinces to be sent to employers as necessary.
- It was decided that there would be a special 40<sup>th</sup> anniversary edition of CJMT in 2014 and submissions for both Ensemble and CJMT increased from previous years



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### **Membership and Accreditation:**

- In November the CAMT boasted a total membership for 863 members.
- 54 members received their accreditation; The CAMT has accredited 691 MTAs since its inception.

### **Provincial Association's Highlights:**

#### **MTAO:**

- Feb 2013, Second annual student/internship conference
- Health Care benefits are now available through members only section of MTAO website
- E-Blasts are replacing regular MTAO newsletter
- A Government Regulation Hotline has been established for members.
- The MTAO has sought council for strategic planning with MAS

#### **MTABC:**

- MTABC, the Music Therapy Ride and the Canadian Music Therapy Trust Fund collaborated to build, coordinate and mobilize Bandwagon2, a mobile recording unit specially outfitted for music therapy work. It travelled around the Lower Mainland and Fraser Valley and offered various client-recording projects. Paid music therapist clinical time plus the unit was made possible from the funds that are raised at the annual Music Therapy Ride each September.
- MTABC established a leadership team, met monthly, discussed options for board restructuring and the establishment of a part-time administrative assistant staff position.
- MTABC board conducted a membership satisfaction survey that received a good response from members, inviting them to offer feedback and ideas for the leadership team and the board to take to the strategic planning meetings. Prizes from Roland Canada, one of our partners, were given out to 2 lucky participants.
- Established a 1-800 number

#### **MTAM:**

- is growing. with a membership of 34. Considering 10 years ago it was less than 10, we're celebrating!
  - o New board positions are being added - including a student/intern representative.
  - o Continuing education activities continue to grow to meet the member needs.

#### **MTAS:**

- Focus for the year was the the 2013 CAMT Conference in Saskatoon. Huge thanks and kudos to Leanne Hoeft and Ruth Eliason for undertaking this enormous task and putting on an amazing conference



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#### **AAMT:**

- Currently 40 Members.
- Susan LeMessurier Quinn accepted the role as AAMT President in the summer.
  - o Thank you to Erin Montgomery, AAMT Past President, for her work and dedication to AAMT.
- AAMT hosted their annual conference and AGM on October 26 in Wolfville, NS.
  - o Sharon Katz was the keynote speaker and performed with the Annapolis Valley Honor Choir.
- Board members represented AAMT at the Excellence in Aging Symposium held September 25-27 in NB.
- Board members have travelled throughout NS, PEI, and NB to offer presentations and support for Music Therapy Awareness. Membership has increased in the province of NL.

#### **Student Perspective:**

- CAMT recruited Jennifer Lam into the Role of Student Liaison. She reports directly to the President and BOD on MT student activities across the country:
  - o Over the course of this past school semester, music therapy students have worked hard to promote music therapy, fundraise for various needs, volunteer and attend various conferences, and to build a supportive community for each other.

#### **Current Focus:**

- As the Board of Directors reviewed it's goals and objectives in 2013 the following areas were chosen for immediate focus:
  1. Revamp the accreditation process
  2. Boost the CAMT conference experience
  3. Increase the public profile of the CAMT and increase National Member Initiatives
  4. Relocate the CAMT office to London, Ontario and hire first employee.

#### **Financial: (From the accountants)**

- We have reviewed the statement of financial position of Canadian Association for Music Therapy as at December 31, 2013 and the statements of operations, changes in net assets and cash flow for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the association.
- A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.



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- Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

Regards,

BDO Chartered Accountants

**Canadian Association for Music Therapy/ L'Association de musicothérapie du Canada  
 Statement of Revenue, Expenses and General Reserve/Relevé de revenu, dépenses et réserve  
 générale**

**Years Ended December 31, 2013/ L'année finit decembre 31, 2013**

**(unaudited/non-verifié)**

	2013	2012
<b>Revenue/ Revenu</b>		
MTA fees/ Frais d'MTA	\$ 68,202	\$ 63,103
Membership fees (non MTA)/ Frais d'adhésion	17,083	31,067
Accreditation fees/ Frais d'accréditation	12,397	
<b>12,925</b>	<b>12,397</b>	
Proceeds from conference/ Produits de congrès	9,405	5,913
Sale of books, tapes and resources/ Vente des livres, les bandes et les ressources	208	
	54	
Library subscription/ Souscription pour institution	1,674	3,606
<u>Other /Autre</u>		
<b>7,508</b>	<b>6,467</b>	
	<b>117,005</b>	<b>122,607</b>
<b>Expenses/ Dépenses</b>		
Amortization/ Amortissement	233	123
Bursaries/prix	2,275	3,600
Bank charges and interest/ Frais de banque et intérêt	646	2,331
Conference and board meetings/ Congrès et réunions du Conseil	4,763	3,818



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Honorariums/ Honoraires	198	
100		
Insurance/assurance	1,137	
1,051		
Office and sundry/ Bureau et articles divers	29,177	25,890
Postage and courier/ Affranchissement et courrier	3,821	4,205
Printing and photocopies/ Imprimés et photocopies	8,937	9,457
Professional fees/ Frais professionnels	4,974	4,369
Telephone, fax and internet/ Téléphone, télécopie et internet	4,652	4,540
Translation cost/ Coût de traduction	918	1,847
Travel / Voyage	13,119	8,406
	<u>74,850</u>	<u>69,737</u>
<b>(Deficiency) of Revenue over Expenses/ (Déficit) de revenu sur les dépenses</b>	<b><u>\$ 42,155</u></b>	<b><u>\$ 52,870</u></b>
General Reserve - beginning of year/ Réserve générale - commencement d'année	<u>\$ 253,516</u>	<u>\$193,814</u>
General Reserve - end of year/ Réserve générale - fin d'année	<u>\$ 314,029</u>	<u>\$253,516</u>

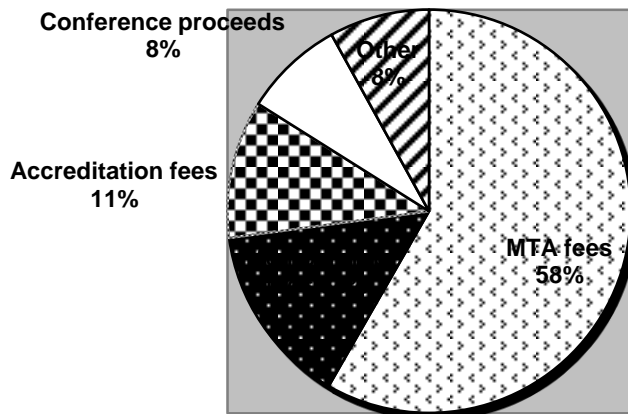
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## Revenue



- MTA fees
- Membership fees (non MTA)
- Accreditation fees
- Conference proceeds
- Other



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## Expenses

